

**MEETING MINUTES  
BOARD OF FIRE AND POLICE COMMISSIONERS  
OF THE  
VILLAGE OF INDIAN HEAD PARK**

**November 7, 2013  
5:00 P.M.**

Pursuant to 5 ILCS 120/1.02 (from Ch. 02, par. 41.02) Open Meetings Act;  
A meeting of the Board of Fire and Police Commissioners of the Village of Indian Head Park was held on Thursday, November 7, 2013, at Village Hall, 201 Acacia Drive and was called to order at 5:03 p.m. by Chairman Thomas Reynolds.

**I     ROLL CALL AND CALL TO ORDER**

**Commissioners present and constituting a quorum:**

Thomas Reynolds, Chairman  
Thomas Anselmo, Secretary  
Mario Stefanini, Commissioner  
Dale Strazzante, Recording Secretary

**Guests present:**

None

**Absent:** 0

**II     EXECUTIVE SESSION-Review closed minutes of May 2, 2013 and November 1, 2012 in accordance with the Open Meetings Act 5 ILCS 120/2.06 (from Ch. 102, par. 42.06 d)**

Commissioner Reynolds asked that all visitors leave the room during closed session. Secretary Anselmo motioned to adjourn to Executive Session at 5:05 p.m. seconded by Commissioner Stefanini. A vote was taken; Aye: Reynolds, Anselmo, Stefanini; Nay: 0; Absent: 0. Motion was carried by unanimous voice vote. 3/0/0

**III    RETURN TO OPEN SESSION**

Chairman Reynolds entertained a motion to adjourn Closed Session and return to Open Session at 5:10 p.m. Secretary Anselmo moved, seconded by Commissioner Stefanini. A vote was taken. Aye: Reynolds, Anselmo, Stefanini; Nay: 0; Absent 0. Motion carried by unanimous voice vote. 3/0/0

## **Board of Fire & Police Commissioners Open Meeting November 7, 2013**

### **IV REVIEW OF OPEN MEETING MINUTES**

The board reviewed the Open Meeting minutes of September 5, 2013.

Commissioner Stefanini moved to approve the minutes; seconded by Secretary Anselmo. A vote was taken: Aye: Reynolds, Anselmo, Stefanini; Nay: None; Absent: 0. Motion was carried by unanimous voice vote. 3/0/0

### **V AGENDA ITEMS**

#### **ITEM #1- VOTE TO RETAIN OR RELEASE CLOSED SESSION**

**MINUTES OF NOVEMBER 1, 2012 AND MAY 2, 2013.** Pursuant to 5ILCS 120/2.06 d (from Ch. 102. par. 42.06) of Open Meetings Act-Semi annual review of closed session minutes. Chairman Reynolds entertained a motion to **release** the closed minutes of **November 1, 2012** for public review. Secretary Anselmo moved, seconded by Commissioner Stefanini. A vote was taken; Aye: Anselmo, Reynolds, Stefanini; Nay: 0 Absent: 0. Motion was carried by unanimous voice vote. 3/0/0

Chairman Reynolds entertained a motion to **retain** confidentiality of closed minutes of **May 2, 2013**. Secretary Anselmo moved, seconded by Commissioner Stefanini. A vote was taken. Aye: Reynolds, Anselmo, Stefanini; Nay: 0; Absent: 0. Motion was carried by unanimous voice vote. 3/0/0

#### **ITEM #2: RENEWAL OF MEMBERSHIP DUES FOR THE ILLINOIS FIRE AND POLICE COMMISSIONER ASSOCIATION FOR 2014**

Chairman Reynolds reviewed the notice and said the membership is necessary, as the IFPCA offers free legal information, up to date information, workshops and updates to the statutes of the Board of Fire and Police Commissioners. The membership dues for 2014 are \$350.00. Chairman Reynolds said the Board does not spend money often and this is one thing that is worth renewing.

Commissioner Stefanini motioned to renew membership, seconded by Secretary Anselmo. A vote was taken; Aye: Reynolds, Stefanini, Anselmo; Nay: 0; Absent: 0. Motion was carried by unanimous voice vote. 3/0/0

### **VI COMMUNICATIONS**

- Ordinance #2013-9. An Ordinance amending Section 2.16.010 entitled, "Department Created" and Section 2.16.130 entitled "Part-Time Officers" of Chapter 2.16 entitled "Police Department" of Title 2 entitled "Administration and Personnel" of the IHP Municipal Code.

The Commissioners read the ordinance and a question was raised as to whether it was necessary to create a new eligibility list, with the return of Officer Rich Galuska and that the Village Police Department is not hiring at this time.

**VI Fire and Police Commissioners Open Meeting November 7, 2013  
COMMUNICATIONS (CONTINUED)**

Secretary Anselmo wanted to include in the minutes, the Board of Fire & Police Commissioners is very pleased with the return of Office Galuska and they wish him well.

The Village is allowed up to 12 part-time police officers. Secretary Anselmo instructed the recording secretary to email our attorney, Pat O'Connor, to find out if testing is needed to create an updated list. Secretary Anselmo mentioned we can save the money and not do the testing, if we don't need a new list. Chairman Reynolds commented that we have to pay for advertising on the Blue Line directing the candidates to I/O Solutions (Selection Works). I/O Solutions will collect, process the applications and all necessary documents. They will also collect the fees, which should help cover the Villages' costs. They provide the written exam (which is administered by the Village), tally the scores and contact the candidates who pass and don't pass.

Mr. John Wittenberg from 6120 Timber Ridge Court asked if it was possible to have the candidates pay a little more so the Village can make a small profit. Chairman Reynolds responded that we do slightly raise the application fee to help cover the costs; however, most of these candidates are veterans and college grads that are strapped for money and looking for jobs. Some are coming out of the service and others are paying loans. Mr. Wittenberg said he wasn't suggesting raising the fee to \$100.00, just something to give the Village a small profit. Chairman Reynolds added, "These candidates are applying at other municipalities so we try to keep the fee reasonable".

Mr. Wittenberg asked if the Board kept an annual report. The recording secretary answered, yes. Mr. Wittenberg asked if it is on our website. The recording secretary responded that the only things on the website are the approved open meeting minutes and the meeting notice and agenda. Chairman Reynolds added it was not common to publish the annual report on line. Mr. Wittenberg asked if he could get a copy of the 2012 Annual Report. The recording secretary answered, yes.

Mr. Wittenberg asked why there was no contact information for the Commissioners on the IHP website. Chairman Reynolds said that we don't give out personal phone numbers or e-mails. Any contacts are through the Commissioners' recording secretary. Mr. Wittenberg mentioned there was no contact information for the recording secretary, either. Secretary Anselmo instructed the recording secretary to have Dave put an e-mail address on line.

## **FIRE AND POLICE COMMISSIONERS OPEN MEETING NOVEMBER 7, 2013**

### **VI COMMUNICATION (CONTINUED)**

Mr. Wittenberg asked if there is a copy of the Police Department Rules and Regulations on file and is it on the IHP website. Chairman Reynolds advised that Chief Alonzo holds the Police Department's Rules and Regulations.

Mr. Wittenberg asked if the part-time officers receive a copy of the Police Department's Rules and Regulations. Chairman Reynolds responded, "Frank Alonzo and his staff are very reliable and he has done a great job as a Chief and Administrator. I am sure each part-time officer receives a copy; however you will have to ask Chief Alonzo".

- **Notices of AELE workshop -Las Vegas 12/16-18, 2013 & Las Vegas March 3-5, 2014.**

The Commission read the AELE workshop notices. Secretary Anselmo commented that the Board has never attended these workshops due to lack of funds. There is no interest.

### **VII ADJOURNMENT**

Mr. Wittenberg and Trustee Hinshaw thanked the Commissioners for all their information.

There being no other business to come before the Board, Secretary Anselmo motioned, seconded by Commissioner Stefanini to adjourn the open meeting at 5:30 p.m. AYE: Anselmo, Stefanini Reynolds; NAY: 0; ABSENT: 0. The motion was carried by unanimous voice vote. (3/0/0)

Respectfully submitted,

Thomas Anselmo, Secretary  
Fire and Police Commissioners

Prepared by,

Dale Strazzante  
Recording Secretary